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**North East
Derbyshire**
District Council

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Date: Wednesday, 10 July 2019

To: **Members of the Growth Scrutiny Committee**

Please attend a meeting of the Growth Scrutiny Committee to be held on **Thursday, 18 July 2019 at 1.00 pm in the Chamber 1**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Joint Head of Corporate Governance and Monitoring Officer

Members of the Committee

<u>Conservative Group</u>	<u>Labour Group</u>	<u>Independent Group</u>
Councillor Carolyn Renwick Councillor Diana Ruff Councillor Stephen Clough Councillor Anthony Hutchinson Councillor Nick Whitehead	Councillor Jayne Barry Councillor Suzy Cornwell Councillor Lee Hartshorne	Councillor John Funnell

For further information about this meeting please contact: Damon Stanton

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting (Pages 4 - 8)

To approve as a correct record and the Chair to sign the Minutes of the Growth Scrutiny Committee held on 13 June 2019.

4 Town Centre Regeneration/New Homes Bonus and Council Tax on Housing Developments

Discussion with Senior Regeneration Officer and Urban Designer and Acting Head of Service – Economic Regeneration

5 Section 106 Agreements

Discussion with Head of Service – Planning on how Section 106 Agreements work within the Authority

6 Business Support

To consider what support the Authority provides to Business from the Economic Development & Growth Manager

7 Scrutiny Review

To consider whether the Committee has identified a review topic

8 List of Key Decisions - Issue No 86 (Pages 9 - 15)

To consider the list of Key Decisions – Issue No 86

9 Work Programme (Pages 16 - 20)

To consider the Work Programme for the Growth Scrutiny Committee 2019/20 and review the proposed workload.

10 Additional Urgent Items

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

11 Date of Next Meeting

The next meeting of the Growth Scrutiny Committee will be held on Thursday, 26 September 2019 at 1.00 pm in Chamber 1.



***We speak
your language***

Polish

Mówimy Twoim językiem

French

Nous parlons votre langue

Spanish

***Hablamos su
idioma***

Slovak

***Rozprávame Vaším
jazykom***

Chinese

我们会说你的语言

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GROWTH SCRUTINY COMMITTEE

MINUTES OF MEETING HELD ON 13 JUNE 2019

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3	50	Additional Urgent Items
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GROWTH SCRUTINY COMMITTEE

MINUTES OF MEETING HELD ON 13 JUNE 2019

Present:

Councillor C Renwick (Chair)
Councillor A Hutchinson(Vice-Chair)
Councillor S Clough Councillor L Hartshorne
“ J Funnell “ N Whitehead

Also Present

Amar Bashir – Improvement Officer
Alan Maher – Senior Governance Officer
Sue Veerman – Overview and Scrutiny Manager

42 Apologies for Absence

Apologies for absence were received from Councillors J Barry and S Cornwell.

43 Declarations of Interest

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

No declarations were received at the meeting.

44 Minutes of Last Meeting

RESOLVED – That the Minutes of the meeting of the Growth Scrutiny Committee held on 11 April 2019 were noted.

45 Remit of the Committee

The Committee considered the overall Terms of Reference of the Council’s Scrutiny Committees and specific remit of the Growth Scrutiny Committee. In particular, they considered its responsibilities for scrutinising functions relating to:-

- Local Enterprise Partnership and Combined Authorities;
- Business/Economy;
- Economic Development Regeneration;
- Asset Management;
- Planning;
- Tourism;
- Partnerships;
- Strategic Housing – Housing Strategy.

In this context, the Overview and Scrutiny Manager gave a presentation to the Committee to help Members understand the role of Scrutiny, so that Committee could determine better what issues they may want to focus on over the next year. As part of her presentation, she gave examples of previous investigations carried out by the Committee. The Officer also explained the different ways in which the Scrutiny Committees could scrutinise issues, such as carrying out in-depth reviews as well as shorter, 'spotlight' reviews on specific topics. In addition, Members heard about how Scrutiny can hold the Cabinet and other decision makers to account and how it helps to monitor service performance.

Members thanked the officer for her presentation.

RESOLVED – That Committee notes the remit of the Council's Scrutiny Committees and specifically the remit of the Growth Scrutiny Committee.

46 Selection of Scrutiny Review Topics 2019/20

Committee identified and discussed a wide range of topics which the Committee might want to scrutinise over the next Municipal Year. Members felt that they would benefit from further discussion with Council Officers and those responsible for managing relevant external programmes and organisations, so that they could understand better the issues involved before deciding what issues they wanted to review.

RESOLVED –

- (1) That the relevant Council and other officers attend the next meeting of the Committee to discuss with Members:-
 - (a) Housing – and in particular the use of Section 106 funds; from housing developments and supporting infrastructure provision for developments;
 - (b) Town Centre Regeneration;
 - (c) Business Support;
 - (d) The Council's Transformation Agenda;
 - (e) The operation of the D2N2 Partnership;
 - (f) Leisure Facilities;
 - (g) Joint Ventures.
- (2) That if appropriate, following on from these discussions, Committee determine what scrutiny review topics it wishes to include in its Work Programme for the year.

47 Draft Work Programme

Members considered the initial draft of the Work Programme. This set out the standing items that would be brought to Committee. It also suggested the possible dates for undertaking scrutiny review work.

RESOLVED – That Committee notes its draft Work Programme.

48 NEDDC Growth Summary Report 2018/19

Committee considered the Growth Summary Report for 2018/19. They were assisted in this by the Improvement Officer – Performance. He reminded Members that in 2014 the Council had committed to a strategy to focus on unlocking the potential to deliver growth for the District. The Growth Strategy, along with the Corporate Plan, set out the Council's ambitions to create a sustainable high performing economy for the District.

The report set out the summary of progress towards achieving these ambitions achieved during the latter half of the 2018/19 financial year.

There was a wide ranging discussion about what had been achieved. During this discussion, specific mention was made of the Council's business support arrangements, the support which the District had received from the European Union 'LEADER Programme', business growth and the Council's partnership with E-On to bring empty private properties back into use as homes.

Committee considered the detailed outturn figures against the Growth Strategy Performance Indicators. The Officer explained to Members how the performance information is collated and the on-line system which is used to do this.

Members noted that the District performed better on dealing with planning applications than the target figure. Members also noted that the 'out of work benefits claimants' count' in the District was lower than for the East Midlands and Great Britain as a whole. Committee welcomed this and discussed the possible reasons for it.

RESOLVED – The Committee notes the North East Derbyshire District Council Growth Summary Report 2018/19.

49 List of Key Decisions – Issue No 85

The Committee considered Issue No 85 of the List of Key Decisions which set out the major decisions being taken over the next few months. Members noted that the list of key decisions was likely to change in order to better reflect the priorities of the new administration as they emerged.

RESOLVED – That the List of Key Decisions No 86 be noted.

50 Additional Urgent Items

There were no urgent items to be discussed at the meeting.

51 Date of Next Meeting

The next meeting of the Growth Scrutiny Committee is scheduled to take place on 18 July 2019.

Growth Scrutiny MINS 0613

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

**Published on: 12 June 2019
Issue No: 86**

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Cabinet or an officer under delegated powers.

Preparation of the list helps Cabinet to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Corporate Governance and Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.ne-derbyshire.gov.uk. The Cabinet is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at the District Council Offices and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Cabinet Portfolio responsibilities are as follows:

Councillor M E Thacker MBE	-	Leader and Portfolio Holder for Overall Strategic Leadership
Councillor A Dale	-	Deputy Leader and Portfolio Holder for Council Services
Councillor C Cupit	-	Portfolio Holder for Environment
Councillor J Kenyon	-	Portfolio Holder for Business Strategy, Commerce & Assets
Councillor B Lewis	-	Portfolio Holder for Partnerships & Leisure
Councillor P Parkin	-	Portfolio Holder for Finance
Councillor A Powell	-	Portfolio Holder for Communications
Councillor R Welton	-	Portfolio Holder for Housing

The Cabinet agenda and reports are available for inspection by the public five clear days prior to the meeting of the Cabinet. The papers can be seen at the District Council Offices at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Cabinet and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Cabinet are open to the public and usually take place in the Committee Rooms at the District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance and Monitoring Officer about any particular item being considered in the private session of the meeting.

The list does not detail all decisions which have to be taken by the Cabinet, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £100,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £100,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £250,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £250,000 or more

- (3) Be significant in terms of its effect on communities living or working in an area comprising two or more wards in the District.

The dates for the meetings of Cabinet in 2019/2020 are as follows:

2019 - 13 June	2020 - 9 January
11 July	13 February
5 September	12 March
3 October	9 April
7 November	7 May
5 December	28 May

The Council hereby gives notice of its intention to make the following Key Decisions:

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Medium Term Financial Plan</p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery, together with any implications this may have for the Council's staffing establishment.</p>	Cabinet	July 2019	Report of Councillor P Parkin, Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraphs 1, 3 and 4 of Schedule 12A to the Local Government Act 1972 (as amended)
<p>Medium Term Financial Plan</p> <p>To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery.</p>	Cabinet	July 2019	Report of Councillor P Parkin, Portfolio Holder for Finance.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Public

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Land Sales</p> <p>To consider offer(s) to sell Council owned General Fund land.</p>	Cabinet	July 2019	Report of Councillor J Kenyon, Portfolio Holder for Business Strategy, Commerce & Assets.	Yes – likely to result in the Council making Revenue Savings or incurring Revenue Expenditure of £100,000 or more or making Capital Income or incurring Capital Expenditure of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p>Proposed Disposal of Five Properties on Whiteleas Avenue, North Wingfield</p> <p>To advise Cabinet on the details of the proposal to dispose of five non-traditional homes at Whiteleas Avenue, North Wingfield.</p>	Cabinet	July 2019	Joint Report of Councillor P Parkin, Portfolio Holder for Finance and Councillor R Welton, Portfolio Holder for Housing.	Yes – likely to result in the Council making Capital Income of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).

Matter in respect of which a decision will be taken	Decision-maker	Date of decision	Documents to be considered	Is this decision a Key Decision?	Is this decision to be heard in public or private session
<p>Manor Farm – Investment Report</p> <p>To seek approval to invest shareholder equity and make available a commercial loan to fund the development of Manor Farm Dronfield.</p>	Cabinet	July 2019	Report of Councillor J Kenyon, Portfolio Holder for Business Strategy, Commerce & Assets .	Yes – likely to result in the Council making Revenue Savings of £100,000 or more or making Capital Income of £250,000 or more.	Exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended).
<p>Mechanical Sweeping Machine Replacement</p> <p>Receipt of tenders for the replacement of 4No Compact Mechanical Sweeping Machines.</p>	Cabinet	July-September 2019	Report of Councillor C Cupit, Portfolio Holder for Environment.	Yes – likely to result in the Council incurring Capital Expenditure of £250,000 or more.	Public

SCHEDULE

SCHEDULE 12A

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
 2. Information which is likely to reveal the identity of an individual.
 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
 6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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GROWTH SCRUTINY WORK PROGRAMME 2019/20
THURSDAY AT 1:00 PM

Chair Cll Carolyn Renwick Vice Chair Cll Anthony Hutchinson

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
13 th June, 2019	Remit of the Committee		<ul style="list-style-type: none"> Briefing on Scrutiny: <ul style="list-style-type: none"> - Scene setting - The terms of reference for the Committee - How the Committee operates, ways of working – Discussion 	Committee Members / Sue Veerman -Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> To consider suggestions for review and select a topic for the Scrutiny Review Consider what we want to look at Consider stakeholders who we want to see 	Committee Members
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the draft work programme for the year and any suggested items for inclusion 	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Growth Summary 2018/19	Monitor and challenge	<ul style="list-style-type: none"> To consider the Growth Performance Indicators 	Amar Bashir – Improvement Officer - Performance
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman- Overview and Scrutiny Manager

18th July, 2019	Town Centre Regeneration New Homes Bonus and , Council Tax on Housing Developments	Monitor and challenge	<ul style="list-style-type: none"> • To consider Town Centre Regeneration within the District • To consider New Homes Bonus and Council Tax on Housing Developments 	Bryan Harrison – Senior Regeneration Officer and Urban Designer Karl Apps – Acting Head Of Service Economic Development
	Section 106's	Monitor and challenge	<ul style="list-style-type: none"> • To discuss how Section 106 works within the Authority 	Richard Purcell – Head Of Service Planning
	Business Support	Monitor and challenge	<ul style="list-style-type: none"> • To consider what support the Authority provides to Business 	Julian Cosgrove – Economic Development and Growth Manager
	Selection of Scrutiny Review Topic	Review	To consider whether the Committee has identified a Scrutiny Review topic	Committee Members
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the Committees' work programme 	Sue Veerman Overview and Scrutiny Manager
26th September, 2019	Joint Ventures	Monitor and challenge	<ul style="list-style-type: none"> • To consider how joint ventures are working within the District 	Grant Galloway – Head Of Service Property and Commercial Services
	Scrutiny Review	Monitor and challenge	<ul style="list-style-type: none"> • Scene setting • Approval of Project Plan and timetable • Drafting of questions 	Lead Officer – Committee Committee

	The Councils Transformation Agenda tbc		•	
	Leisure Facilities tbc		•	
	Scrutiny Review tbc	Monitor and challenge	• To consider the Cabinets response to the review of Business Centres and Industrial Units	
	List of key decisions	Consultee, monitor and challenge	• To consider the list of key decisions	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	• To consider the Committees' work programme	Sue Veerman Overview and Scrutiny Manager
14 th November, 2019	Scrutiny Review	Review	Interviews: ➤ 1:00 pm ➤ 1:30 pm ➤ 2:00 pm ➤ 2:30 pm	
	List of key decisions	Consultee, monitor and challenge	• To consider the list of key decisions	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	• To consider the Committees' work programme	Sue Veerman Overview and Scrutiny Manager

16th January, 2020	Scrutiny Review	Review	Interviews: ➤ 1:00 pm ➤ 1:30 pm ➤ 2:00 pm ➤ 2:30 pm	
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager
27th February 2020	Scrutiny Review	Review	<ul style="list-style-type: none"> Triangulation of evidence – Scrutiny Review 	Committee Members
	Partnership Activities in Support of Growth	Monitor and challenge	<ul style="list-style-type: none"> To consider an update on the Partnership team activities in support of growth 	Steve Lee- Strategic Partnership Co-Ordinator
	Previous Scrutiny Review – Business Centres and Industrial Units	monitor and challenge	<ul style="list-style-type: none"> Scrutiny Review action plan – consider progress 	Grant Galloway – HOS Property and Commercial Services - Sign off?
	List of Key Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager

9 th April, 2020	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> To agree the draft report for Scrutiny Review 	Committee
	Local Plan Update	Monitor and challenge	<ul style="list-style-type: none"> To consider progress of the Local Plan 	Helen Fairfax – Planning Policy Manager
	Item to be identified by Committee			
	Item to be identified by Committee			
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> To monitor the implementation of previous committee and review recommendations 	Sue Veerman - Overview and Scrutiny Manager
	List of key decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider whether the Committees' work programme has been completed at year end 	Sue Veerman - Overview and Scrutiny Manager

The D2N2 Partnership tbc – discussion on best way forward following discussion with Councillor Thacker and Dan Swaine.